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2. AMENDMENT/MODIFICATION NO.	3. EFFECTIVE DATE	4. REQUISITION/PURCHASE REQ. NO.			5. PROJECT		
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6. ISSUED BY CODE	W912WJ	7. ADMINISTERED BY (If other than item 6)		COL	DE		
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8. NAME AND ADDRESS OF CONTRACTOR (No	o., Street, County, State a	and Zip Code)		. AMENDME 912WJ-05-Q-		CITATION	NO.
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The above numbered solicitation is amended as set fort			\neg		is not exter	nded.	
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12. ACCOUNTING AND APPROPRIATION DATA	(If required)						
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B. THE ABOVE NUMBERED CONTRACT/ORD office, appropriation date, etc.) SET FORTH IN			GES (su	uch as changes	in paying		
C. THIS SUPPLEMENTAL AGREEMENT IS ENT							
D. OTHER (Specify type of modification and auth	ority)						
E. IMPORTANT: Contractor is not,	is required to sign	this document and return	copies	to the issuing	office.		
14. DESCRIPTION OF AMENDMENT/MODIFICA where feasible.)A new line item for mowing of roadside on east				-			
Except as provided herein, all terms and conditions of the do		9A or 10A, as heretofore changed, remains unch 16A. NAME AND TITLE OF CONTE				t)	
(VI · · I		NORMAN A KRAUSE / CHIEF, PURCHASE TEL: 978-318-8833	BRANG				
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA				C. DATE SIC	GNED
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SECTION SF 30 BLOCK 14 CONTINUATION PAGE

SUMMARY OF CHANGES

SECTION B - SUPPLIES OR SERVICES AND PRICES

CLIN 0025

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CLIN 0026

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C	CLIN 0072 This CLIN has been ren	umbered to CLIN	0074.					
C	CLIN 0025 is added as follow	ws:						
ITEM NO 0025	SUPPLIES/SERVICES UNION VILLAGE DAM, FFP		UNIT Each	UNIT PRICE	AMOUNT			
	MOWING OF ROADSIDE ON EAST ACCESS							

This CLIN has been renumbered to CLIN 0069.

NET AMT

FOB: Destination

0025

CLIN 0050 is added as follows:

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SUPPLIES/SERVICES UNIT PRICE ITEM NO **QUANTITY** UNIT **AMOUNT** 0050 Each OPTION UNION VILLAGE DAM, 2006 MOWING OF ROADSIDE ON EAST ACCESS **NET AMT** FOB: Destination CLIN 0075 is added as follows: ITEM NO SUPPLIES/SERVICES **QUANTITY** UNIT **UNIT PRICE AMOUNT** 0075 Each OPTION UNION VILLAGE DAM, 2007 **FFP** MOWING OF ROADSIDE ON EAST ACCES **NET AMT**

FOB: Destination

SECTION C - DESCRIPTIONS AND SPECIFICATIONS

The following have been modified: STATEMENT OF WORK

SPECIFICATIONS

Grounds Maintenance Services

Union Village Dam, East Thetford, VT

General

- 1. <u>Scope</u>. Provide all necessary labor, equipment, and materials (unless stated otherwise) to perform Grounds Maintenance Services in accordance with the schedule and the specifications as listed below. All work will be done to the satisfaction of the government representative.
- 2. <u>Estimated Quantities</u>. The quantities and schedule shown in the specifications are estimated amounts only and are not guaranteed. Weather and flood control operations are two factors, which may require an increase or decrease in the dates of or location of services performed under this contract.

- 3. <u>Site Visit</u>. Interested bidders are encouraged to visit the job site prior to the submission of their bid. An appointment can be made by contacting the government representative at (802)-649-1606.
- 4. <u>Pre-work Conference.</u> Upon award of the contract, the successful contractor shall contact the government representative to arrange a pre-work meeting. At this meeting, contract requirements will be discussed and any questions resolved. The pre-work meeting shall be held at least five (5) working days prior to commencing work.
- 5. <u>Safety</u>. Safety is an integral part of the Corps of Engineers service contracting program. Contractor will be required to comply with all safety provisions as outlined in EM 385-1-1 incorporating all current appropriate modifications. Contractor will submit a comprehensive Accident Prevention Plan to include Job Hazard and/or Activity Hazard analysis for approval prior to commencement of work. Contractor will be required to hold weekly safety meeting with all employees and subcontractors performing services under this contract. Meetings will be documented, including the date, attendance, subjects discussed, and names of individual(s) who conducted the meeting. Documents will be maintained and copies submitted to the government representative with billing invoices in accordance with payment schedules. A copy of EM 385-1-1 is available through the U.S. Government Printing Office, Superintendent of Documents, Washington, DD 20402 or at http://www.usace.army.mil/inet/usace-docs/eng-manuals/em385-1-1/toc.htm

- 6. <u>Equipment Inspection</u>. The contractor, upon award of contract, will be required to make available for suitability and safety compliance inspection all equipment they propose to use to perform services under this contract. Equipment will be made available for inspection by the government representative five (5) working days prior to commencement of services. Any additional equipment added during the course of this contract must also be inspected before being placed into use. Equipment not accepted will be repaired and/or replaced at the contractor's expense.
- 7. <u>Dates.</u> Dates as listed in the following specifications are for the 2005 season only. Contracts will be issued on a two-year renewal basis with renewals for the 2006 and 2007 seasons at the Government's option. New dates will be issued upon renewal for subsequent seasons.
- 8. <u>Inspection</u>. Upon the completion of each mowing cycle, the contractor will perform an inspection of all areas under this contract to insure compliance with specifications. The contractor or their representative must be able to commit personnel, equipment, and resources to correct deficiencies. A government representative will accompany the contractor on an inspection of completed work and will identify any contract deficiencies. Any deficiencies noted will be corrected within original contract time frames or appropriate deductions in payment will be made.
- 9. <u>Contractor Meeting.</u> At the beginning of each month, the contractor shall meet with the government representative to review weekly safety meeting notes and address any concerns either party has.

II. Grounds Maintenance Activities

Mowing and Trimming of Fine Lawns

1. Mow and trim approximately seven (7) acres of grass (see map attachment) to a height of 2 ½" once weekly for a period of 25 weeks from April 24 to October 15 or as directed by the government representative (see para. 4).

2. Mowing Quality

- a. Mowing in all areas shall be accomplished in a manner that will prevent tearing up or scalping of the turf. Each pass of the mower shall overlap the previous pass so that no strips of uncut vegetation will result. Contractor will alternate mowing patterns or direction on a weekly basis. Mowing shall not be performed when the grass is wet or during periods of heavy visitation. At the option of the government representative or government representative, raking and removal of grass clippings may be required when leaving the clipping will cause damage to turf. This will be done at no additional cost.
- b. Prior to mowing, contractor shall remove all rocks, broken limbs, litter, or debris from lawn areas that are likely to damage equipment, be thrown by the mower, or leave an unsightly appearance after mowing. After mowing is completed, the contractor shall remove all vegetation and debris from paved walkways and parking areas where clippings or debris fell as a result of the mowing operation.

3. Equipment

Tractor-type or industrial walk-behind mowers shall be used where practical. Turf tires must be on all mowing equipment used on fine lawn areas. Equipment shall be properly sized to prevent scalping of turf in uneven lawn areas. Hand mowing is required in all areas not accessible to larger equipment. All blades on mowing equipment will be sharpened on a regular basis to prevent irregular cutting patterns and tearing of the grass. All guards and safety equipment installed by the manufacturer will be kept in place and operational. Contractor will have available sufficient mowing equipment and personnel to insure all areas are mowed within allowable time frames. In all cases, methods of mowing and equipment shall have prior approval of the government representative.

4. Mowing Schedule

Grass will normally be mowed on a weekly basis. At the discretion of the government representative, there may be weeks when the grass does not need mowing. In this event, contractor may be required to skip these weeks. Skipped weeks may be made up at the end of the season as required by the government representative. There will be no mowing on Saturdays, Sundays, and Holidays except as required by unusual conditions and with prior approval by the government representative. Any work not completed by the end of Friday of each week will be prorated and an appropriate deduction will be made in payment.

5. Hand Mowing and Trimming

- a. Grass and weeds around all obstacles and in all areas inaccessible to larger equipment will be cut to a height of 2 $\frac{1}{2}$ " on a weekly basis. These areas include but are not limited to curbing, buildings, wheel stops, boulders, chain link fencing, sign posts, ditches, picnic tables, fireplaces, trees, etc.
- b. The use of a gas-powered or electrical string trimmer will not be permitted around shrubbery or around trees that have a diameter of 6" or less as measured 12" above surrounding grade. The exception to this is if the tree or shrub is mulched to a diameter that will prevent the string from making contact with the bark. Landscape beds and shrub areas will be kept free of weeds during the term of the contract. Weeds or grasses in these areas will be removed or cut by hand weeding, mulching, or hand operated clippers. The suggested method of control would be the use of a weed control barrier in

conjunction with an approved mulch. Shrubs or trees damaged by the contractor will be replaced by the contractor at his own expense with equivalent sizes and species as approved by the government representative.

6. Payment.

The contractor will furnish the government representative with an invoice stating the services performed and the amount payable for each month. Payment will be made for the actual services performed at the applicable contract unit price.

Mowing and Trimming of Rough Lawn Areas

1. Mow and trim approximately 1/4 acre of rough lawn area (see map attachment) to a height of 3" on a monthly basis from May to September at the direction of the government representative.

2. Mowing Quality

- a. Mowing shall be accomplished in a manner that will prevent tearing up or scalping of the turf. Each pass of the mower shall overlap the previous pass so that no strips of uncut vegetation will result. Mowing shall not be performed when the grass is wet or soils are saturated. All material cut will be left to lie on the ground.
- b. Prior to mowing, contractor shall remove all rocks, broken limbs, litter, or debris from lawn areas that are likely to damage equipment, be thrown by the mower, or leave an unsightly appearance after mowing.

3. Equipment

- a. Flail or rotary mowing equipment generally tractor mounted will be used for rough lawn area mowing. Equipment will be properly sized to prevent scalping of areas with uneven surfaces.
- b. Tractor-type mowing equipment may be used where practical. Walk behind mowing equipment may be used in areas inaccessible to larger equipment or at the discretion of the government representative. All guards and safety equipment installed by the manufacturer will be kept in place and operational. Contractor will have available sufficient mowing equipment and personnel to insure all areas are mowed within allowable time frames. In all cases, methods of mowing and equipment shall have prior approval of the government representative.

4. Hand Mowing and Trimming

- a. Grass and weeds around all designated obstacles and in all areas inaccessible to larger equipment will be cut to a height of 3" on each mowing cycle. These areas include but are not limited to curbing, buildings, wheel stops, boulders, chain link fencing, sign posts, ditches, picnic tables, fireplaces, trees, etc.
- b. The use of a gas-powered or electrical string trimmer will be not permitted for this purpose around shrubbery or around trees less than 6" in diameter measured 12" above the ground unless the plantings have been provided with a mulched border as specified in the Landscape Planting section below. Shrubs or trees damaged by the contractor will be replaced by the contractor at their own expense with equivalent sizes and species acceptable to the government representative.

5. Payment

A separate invoice will be submitted for each mowing under this item to the government representative for certification and payment upon completion of work.

Spring Clean-up Service

- 1. The intent of this item is to clean and prepare lawn areas, recreation area grounds, and the access road for mowing and use by visitors to the area. Contractor will remove all leaves, debris, tree branches, litter etc., from all lawn areas, roads, roadsides, and parking areas located at the entrance picnic area. The contractor will also clear the road and roadside, leading from the gatehouse through the reservoir area, of all flood debris and litter (up to 50 cubic yards of material) during the month of April as directed by the government representative. All biodegradable material removed from these locations will be deposited in a designated dumping location on the project. All litter and garbage will be either deposited in an appropriate waste container at the project or removed from the site at the discretion of the government representative. Work and methods are subject to approval by the government representative.
- 2. The contractor will place up to ten (10) tables according to map attachment.
- 3. Payment for spring clean-up will be made as a separate item. Contractor will submit an invoice for these services to the government representative for certification and payment upon completion of work.

Trimming and Pruning of Shrubbery

- 1. The contractor will trim and prune the shrubbery located at the main picnic area. See map attachment.
- 2. The shrubbery will be maintained so that it does not hang over into walkways or hang over the roof of the restroom.
- 3. The contractor shall trim the hedge once a month to maintain it at the present height. Shrubbery located along the sidewalk leading to the restroom shall be trimmed no more than twice each season.
- 4. Equipment used to trim the plantings shall be sharpened on a frequent enough basis to ensure clean cuts.
- 5. Trimmings shall be removed by the contractor and disposed of in an area approved by the government representative.
- 6. Payment for pruning/trimming will be made as a separate item. Contractor will submit an invoice for these services to the government representative for certification and payment upon completion of work.

Mulching and Fertilization of Landscape Plantings

- 1. Contractor shall furnish all labor and materials to mulch, fertilize and weed all trees, shrubs, and landscape beds on fine lawn areas covered under this contract. Mulch will be applied 3"-4" thick to prevent weed and grass growth throughout the growing season and will extend 6" beyond the dripline of small shrubs to help prevent mowing damage. Small trees, those under 12" in diameter, will be mulched in a 24" circle or 3 times the caliper of the tree whichever is greater.
- 2. All trees, shrubs, and landscape bed areas will be fertilized just prior to the application of the mulch. Fertilizer will be a 10-6-4 or equivalent ratio with 50% slow release nitrogen. Fertilizer label will be submitted to the government representative for approval before application. Shrubs and landscape beds will be fertilized at the rate of 480 lbs. per acre at the dripline of individual shrubs or as a broadcast application on beds. Shade trees will be fertilized at the rate of 1 lb. of fertilizer per inch of tree diameter

at breast height (DBH). Fertilizer will not be placed within 12" of stem and will be spread evenly inside the dripline of the tree.

- 3. All areas that are mulched will be weeded once every two weeks. Vegetation removed from the mulched areas shall be deposited in a location approved by the government representative.
- 4. Payment for mulching/fertilization and weeding will be made as a separate item. Contractor will submit an invoice for these services to the government representative for certification and payment upon completion of work.

Fertilization of Lawn Areas

- 1. Contractor will supply and apply a commercially prepared granular fertilizer with a N-P-K ratio of 3-4-2 at a rate up to four (4) pounds of nitrogen per one thousand square feet of area treated. The actual amount of nitrogen will be based on the results of a soil test performed by an accredited laboratory. The contractor will be responsible for taking the samples and sending them to the lab. A copy of the report will be provided to the government representative. Nitrogen applied will be 50% slow release type to prolong the effects of the fertilization. Contractor will be required to submit a manufacturer's label for the fertilizer to the government representative for approval prior to the commencement of work. Material will be applied using a properly calibrated tractor mounted "Vicon" spreader, or equivalent, to insure complete and uniform application rates. If the results of the soil test indicate that more than two (2) pounds of nitrogen per thousand square feet are required, it will be applied in two applications. See item two below. Any area not accessible to larger equipment will be fertilized using walk-behind drop or broadcast spreader.
- 2. Efforts will be taken to insure fertilizer does not come in contact with any body of water. Fertilizer will be applied when there is no dew or moisture on the turf to prevent burning of foliage. Material will be applied between September 10 and September 23 weather permitting and as directed by the government representative. Seven (7) acres of turf will be fertilized. In the event two (2) applications are required, the second application will be made during the month of May at the direction of the government representative. All work will be completed to the satisfaction of the government representative. See map attachment.
- 3. Payment for fertilization of lawn areas will be made as a separate item. Contractor will submit an invoice for these services to the government representative for certification and payment.

Aeration

- 1. Contractor will supply all necessary labor and equipment to aerate seven (7) acres of specified lawn area on a yearly basis. See map attachment. Based on conditions, some or all of the area outlined will be treated on a yearly basis. Aeration equipment will be tractor drawn, core type, which will remove plugs from soil. Soil plugs will be left on ground surface. All aeration tubes on equipment will be operational and checked periodically for operability during aeration process. Damaged or non-functional tubes will be replaced as soon as problems are noted to prevent missed spots in lawn areas. Small walk-behind aeration equipment will be used on areas (and only on areas) inaccessible to larger equipment such as around picnic tables and pads, fireplaces, trees and shrubs, rocks, driveway and walkway edges, etc.
- 2. All lawn areas will be aerated in two passes in a cross pattern. Each successive pass will meet or overlap the previous pass to eliminate missed areas. No work will take place when the soil is excessively wet or during periods of rain. Ground speed of equipment will be properly calibrated to prevent excessive bouncing of equipment, damage to lawn areas, and to assure adequate aeration results.
- 3. Work will be completed between 15 August and 30 September as directed by the government representative.

4. Payment for aeration of lawns will be made as a separate item. The contractor will submit an invoice for these services to the government representative for certification and payment.

Edging of Sidewalks

- 1. The contractor is required to edge the sidewalks. This shall be done up to three times during the season at the direction of the government representative.
- 2. Billing for this service shall be included on the same monthly invoice as the mowing services.

Pickup and Removal of Refuse

- 1. All litter (cans, bottles, paper, ashes, cigarette butts, bottle caps, and other debris) within the recreation area, picnic sites, and beach area shall be picked up and disposed of in a dumpster designated by the government representative. Payment for this service shall be made as a separate line item on the monthly invoice.
- 2. The above service is to be performed daily, unless otherwise specified, during the period commencing 1 June through 11 September. All work is to be completed by 9:00 a.m.

Raking Beach

- 1. The sand at the beach shall be raked as needed or directed, to remove all holes, pits, and mounds. This may need to be done on a daily basis. The task shall be performed by 9:00 am on the days it is needed.
- 2. Payment for this service shall be made as a separate line item on the monthly invoice.

Picnic Tables

1. All tables throughout the park that are not bolted down shall be replaced in their original positions if moved for maintenance purposes or by the public. This shall be done daily. Tabletops and seats shall be kept clean by washing once each week for the months of June, July, August and September. If necessary, the tables shall be washed, at the direction of the government representative, as often as 26 times during the season.

Fireplaces and Grills

1. Up to twenty (20) grills and one (1) fireplace shall be cleaned of ashes and residue each Monday morning. Material removed shall be placed in bags provided by the government. Any hot ashes will be thoroughly extinguished before placing in the bags. Fireplaces and grills (cooking surfaces) shall be scraped or wired brushed to remove buildup from cooking use. This shall be accomplished each Monday morning concurrent with ash removal.

Picnic Shelter

- 1. The concrete pad for the picnic shelter shall be pressured cleaned and coated with a waterproof sealer prior to 21 May. The government representative shall approve the sealer and will be provided with a MSDS for the product before it is used. Payment for this service shall be a separate line item on the monthly invoice.
- 2. The picnic shelter shall be cleaned the morning after a group reservation, generally Sunday and Monday. The cleaning shall be completed by 9:00 am. The contractor will be provided a schedule, at the beginning of each week, showing which days the shelters will be used. This will include washing of all

exposed portions of the shelter including posts and concrete pad with an approved cleaning agent. The concrete pad will be swept before washing. The picnic tables will be washed at this time.

3. Payment for the above services (cleaning shelters, grills and fireplaces, and picnic tables) shall be included on the monthly billing as separate items.

III. Rest Rooms

1. Cleaning Service

- a. The waterborne restroom/building shall be cleaned once daily, Monday through Sunday (including holidays), during the period 21 May through 11 September. The cleaning shall be done no latter than 8:00 a.m. on each day. The contractor shall have the restrooms clean for opening day and shall make sure they are clean at the close of the season.
- b. The contractor shall clean and disinfect inside and outside of all toilets, urinals, sinks, doors, interior walls, ceilings, louvers, floor and stall partitions, replenish toilet paper and paper towels, deodorant blocks, soap and remove trash as needed. The floor shall be washed daily using commercial disinfectant diluted in water. A commercial type insecticide shall be applied to control insects as needed or as directed by the government representative. All material to be used shall be approved in advance by the government representative. Exterior walkway, walls and roof shall be cleaned as needed or directed by the government representative. MSDS shall be provided for each chemical approved.
- c. The quantities for each item to be furnished by the contractor are shown below and are estimates only. The intent of this specification is that the contractor shall furnish materials of sufficient quantity and quality to ensure the satisfactory performance of the contract.

ITEM ESTIMATED QUANTITY

Disinfectant 7 gallons

Cleaning Compound (bowls) 10 gallons

Insecticide 1 gallon

A separate line item will be included on the monthly invoice for these services.

NOTE: The Government will furnish the contractor with the supply of toilet tissue and paper towels.

IV. General Maintenance

1. Staining Picnic Tables

- a. The contractor shall stain up to thirty-five (35) picnic tables before the 15th of May.
- b. The contractor shall use stain provided by the Corps. All wood surfaces shall be stained.
- c. The method of application shall be up to the contractor. The contractor shall ensure that every effort is made to prevent spills, drift of spray and or spattering of stain. Any spills shall be cleaned up immediately by the contractor, to the satisfaction of the government representative, with the spilled material and any contaminated soil disposed of according to local, State of Vermont and Federal regulations. Any spills will be brought to the attention of the government representative immediately.
 - d. Staining of tables shall be done over drop cloths away from road surfaces and concrete pads.
- e. A separate invoice will be submitted, for this item, to the government representative for certification and payment upon completion of work.

2. Weed Pulling

- a. The contractor will provide 40 hours of weed pulling services on up to fifteen (15) acres of rock rip rap slopes on the dam and associated areas as directed by the government representative. This service shall be performed during the month of July.
- b. All plants shall be pulled out by hand and left on the riprap. Those stems too large to be pulled out by hand shall be cut as close to the root collar as possible and left on the riprap.
 - c. No weed pulling will be done when rock surfaces are damp or wet.
- d. The pulling crew shall consist of a minimum of two people. These people must be instructed on safe working techniques for this job. The pulling crew will have a means of contacting emergency services other than through the project office.
- e. A separate invoice will be submitted, for this item, to the government representative for certification and payment upon completion of work.

3. Painting Grills

- a. The contractor shall paint up to twenty (20) grills before 15 May.
- b. All paint shall be provided by the Corps.
- c. The method of application shall be up to the contractor. The contractor shall ensure that every effort is made to prevent spills, drift of spray and or spattering. Any spills shall be cleaned up immediately by the contractor, to the satisfaction of the government representative, with the spilled material and any contaminated soil disposed of according to local, State of Vermont and Federal regulations. All spills will be brought to the attention of the government representative immediately.
- d. A separate invoice will be submitted, for this item, to the government representative for certification and payment upon completion of work.

4. Trail Maintenance and Painting

- a. Provide 50 hours of labor for trail maintenance and painting purposes.
- b. A separate line item for the hours charged will be included in the monthly billing.

5. Edging Road Side

- a. The roadside shall be edged beginning at the entrance picnic area and extending to just past the office. This shall be done twice during the season. See attachment #1.
 - b. Payment for this service will be a separate item on the monthly invoice.

V. Closing For The Season

- 1. All picnic tables put out by the contractor at the beginning of the season will be returned to the storage areas that they were taken from.
- 2. Payment for this will be a separate item. The contractor will submit an invoice to the government representative for certification and payment.

Mowing of Roadside on East Access

Mow roadside on East Access up to twice per season. The roadside shall be cut on mower width on each side of the road. Width of the cut shall be between six (6) feet and Eight (8) feet. Height of grass shall be between two (2) inches and six (6) inches. The area to be mowed is approximately two and a half miles in length. The first cutting will occur between June 15 and June 30. The second cutting will occur at the discretion of the government representative.

SECTION E - INSPECTION AND ACCEPTANCE

The following Acceptance/Inspection Schedule was added for CLIN 0025:

INSPECT AT INSPECT BY ACCEPT AT ACCEPT BY N/A N/A Government

The following Acceptance/Inspection Schedule was added for CLIN 0050:

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The following Acceptance/Inspection Schedule was added for CLIN 0075:

INSPECT AT INSPECT BY ACCEPT AT ACCEPT BY N/A N/A N/A Government

(End of Summary of Changes)